

OREGON COASTAL QUILTERS GUILD EXECUTIVE BOARD MEETING

March 15, 2018

The meeting of the Executive Board was called to order by President, Phoebe Hein at 10 a.m.

A quorum was present.

Phoebe read a thank you note from Dolores Thomas for all the “Get Well Wishes” she has received.

Treasurer’s Report – Gail Chipman

A correction will be made regarding the Raffle Quilt line items, 2017 will be changed to 2019 and 2016 to 2018. Treasurer’s report was accepted as corrected.

Old Business

Community Quilts - Phoebe reported that Ruth will not receive free advertising from the guild and offered that the guild would pay \$55/month for storage of supplies. Ruth declined financial compensation from the guild and said that the space would be her contribution to the community quilt efforts.

Jane Szabo made a motion to accept Ruth’s offer for sewing and storage space for Community Quilts at her Waldport shop. Elizabeth Wood seconded the motion and there was a unanimous vote to accept. A thank you note will be sent.

A motion was made by Jean Amundson to accept the recommendation from Sue Stephenson to change the Community Quilts committee name to “Community Quilters”. Twy Hoch seconded the motion and it was approved by vote.

New Business

Guild Retreat – Georgia Sabourin requested that there be a written policy regarding late cancellations. The rooms at the hotel are contracted as a block and no change in number of rooms is possible after the cut-off date. Also need a written policy regarding retreat charge refunds.

Discussion – Lots of discussion regarding Georgia’s request. This is a non-profit event, so actual costs is what participants are charged. There is NO refund from the hotel after the cut-off date. After much discussion it was decided that this year requests for refunds would be honored minus the \$50 nonrefundable deposit.

Jean Amundson moved that this year is a one-time deal for refunds. All but the \$50 deposit will be refunded to those unable to attend. Future years it will be non-refundable consistent with the workshop policy. Paula Hynda seconded the motion and it was approved by vote.

The written policy for Retreat Cancellations/Changes will be written by the Retreat Committee and will be brought back to the Executive Board Meeting for a vote. The policy will be a separate heading in the Guild Membership Booklet.

Paula Hynda will put a notice on the BLOG that the Workshop/Retreat Policy is in process and will take effect with sign-ups starting in May.

Disbursements of excess funds in the guild retreat account will be handled by the Retreat Committee. Short discussion followed regarding purchase of new cutting mats for the guild retreat as current mats are “well used”. Nan Scott recommended a Fund Accounting System and recommends replacing cutting mats since current ones are “well used”.

Advertising - Nan Scott reported advertising is on BLOG.

Audit Report – Elizabeth Wood reported that the 2016-17 Audit was complete and the books are in good order. The audit committee commended Gail Chipman, treasurer for a great job. A written report was given to the board members and emphasis was made on documentation for payments, credit card deposits and deposit itemization. Committee requested an audit format be made for future continuity. Phoebe thanked Ellen Germaneri and Elizabeth Wood for a job well done.

Jean Amundson moved for acceptance of the Audit Committee Report with thanks to the committee. The motion was seconded by Ruth Johnson and passed by unanimous vote.

Budget – Janet Sylvester - no report.

Challenge Quilt – Becky Mershon reported the Challenge Quilt is moving forward.

Communications – Paula Hynda is our “cut and paste queen” and reminds everyone that items for the BLOG are due the Sunday after the Executive Meeting.

Community Quilts – report under old business

Documentation – Twy Hoch reminded the group that the next documentation will be April 14th from 9:30 a.m. - 3 p.m. at the Carriage House.

Finishing School – Paulette Stenberg reminded everyone that the next date is March 22nd and that it would be a good time to “work on UFO’s”.

Hospitality – Pat Laub thanked Cindy for providing pies that were enjoyed by the membership at the Guild General Meeting. (What a great idea from the program committee)

Library – Cheryl Kramer is working on bringing the check-out cards “up to date”.

Membership – Ruth Johnson reported that we now have 182 members. Ruth asked how long the sign-in sheets should be kept and was informed 1 year. Members reported liking the sign-in sheets where they only have to put a check by their name. There will continue to be authorization sheets for members to fill out to give permission to have membership information on the website. Linda Reeve volunteered to take pictures of new members. Ruth reported that we have some magnetic name tag holders and lanyards available for sale at \$2 each. Twenty directories will be set aside for new members and remaining directories can be purchased for \$3 each.

Merchandise – Becky Mershon – no report.

Programs/Workshops – Jennifer Reinhart reported that April program will be presented by Sheila McKay. Sheila will also have a workshop on April 13th which includes 3 Minkie Cuddle projects. Space is still available.

Judy Neimeyer mini-retreats in May and October are full. Two certified instructors will be present at the retreats.

The committee is working on the 2019 programs/workshops and welcomes suggestions.

Nifty Notions – no report

2018 Quilt Show – Jean Amundson reminded members there is a meeting today at 1:15 p.m. There are 3 committee positions still open; Boutique, Demonstrations and Sponsored Ribbons. The committee is also looking for a “computer savvy” person to help in the Boutique at the Quilt Show.

Quilt Show Tickets – Nan Scott reported there are 4942 tickets out and \$2220 has been collected to date. Nan and Velma Freudenthal are taking the quilt to different Valley Quilt Shops. Reminder that there are more Quilt Tickets available for sale.

2019 Raffle Quilt – Jane Szabo reported the committee would recommend a Mariner Compass Quilt with Quilt Guild panels, the colors are yet to be determined, it will be a 69” square wall hanging, paper pieced with applique.

Nan Scott moved to accept the recommendation for the 2019 Raffle Quilt. Motion was seconded by Ruth Johnson and passed by vote.

SABLE – Janet DeSau reminded everyone that the Fat Quarters need to be 100% cotton. Recommended that this be added to the membership booklet.

Veterans Quilts – Twy Hoch reported that 9 quilts were given out and everyone was very appreciative of the quilts. There was a work party at Bayshore last Friday where 10-12 quilt tops were started. Finished tops are already coming back. There will be a “Sewing Fun Day” on April 28th at 9:30 a.m. at the Extension Office in Newport.

Recreation Center Hangings – no report

Announcements

March 4th – April 30th the Columbia River Gorge Quilters will have a display at Latimer.

May – June “All About Flowers” hooked rugs will be displayed at Latimer.

Marilyn Pratt Estate Sale, March 16-18, 1802 NW Oceanview Drive in Bayshore.

The meeting was adjourned at 11:43 a.m.

Respectfully submitted by Marian Brown, OCQG Secretary