

## OREGON COASTAL QUILT GUILD EXECUTIVE MEETING

**January 20, 2022**

The Executive Board meeting of the Oregon Coastal Quilt Guild was held via Zoom on January 20, 2022, and was called to order by President Meralee Wilson at 10:00 a.m. A quorum was present.

**Approval of Minutes** – Becky Mershon moved to approve the Minutes of the November 19, 2022, Executive Board Meeting and the Minutes of the January 6, 2022 Executive Board Special Meeting as published. Wilma Roles seconded the motion. After a vote, the motion carried.

**Treasurer's Report** – Nan Scott moved to remove Sue Stephenson as an authorized signer on the Guild's WaFd account and designate Meralee Wilson, Joy Johnson, Janet Sylvester, and Nan Scott as authorized signers on said account. Rose Shaw seconded the motion. A discussion ensued and, after a vote, the motion carried. Janet Sylvester reported the new budget began effective January 1, 2022, the budget is healthy because of the proceeds from the online auction, a lot of expenses were not incurred in 2021 because of the impact of Covid-19, and the general operating account has \$8,120.72. Wilma Roles moved to accept the Treasurer's report. Rose Shaw seconded the motion. After a vote, the motion carried.

Janet Sylvester then reported every year there is a disbursement of the general operating balance to outreach (Veteran's Projects, Community Quilters, and Speaker's Fund, as well as grants to outside quilting related non-profits) and capital outlay and a balance reserve of no more than 15% of the current year' budget. Therefore, the Guild needs to disburse \$10,738.35. Janet then questioned whether there should be a contingency fund for any Guild committee who requires funds. Diane Tillotson moved to create a contingency fund and Viki Wet seconded the motion. A brief discussion ensued, and, after a vote, the motion carried. A discussion ensued regarding requested disbursements for various Guild committees. Jane Szabo reported the Speaker's Fund needs an addition \$2,000.00, and thereafter followed a discussion about donations to various non-profits which interacts with quilters. After a discussion, Jane Szabo moved to make the following disbursements:

\$2,000.00 to the Speaker's Fund

\$2,000.00 to the capital fund

\$1,000.00 to the North Lincoln County Museum

\$ 500.00 to the Lattimer Quilt Museum

\$ 500.00 to the Carriage House.

Rose Shaw seconded the motion. After a brief discussion, the motion carried.

**April General Guild Meeting** – Jane Szabo reported that the April General Guild meeting was moved to the evening of the first Thursday of the month because the Church has a service on the second Thursday in the daytime. The Church is also not available the following day, Friday, for a

workshop by Thursday's speaker. After a discussion, the Executive Board unanimously agreed to keep April's General Guild meeting on the second Thursday during the day.

**Retreat** – There was a suggestion for scholarships for the annual Retreat for those Guild members who wish to attend but cannot afford all the expenses. Nan Scott pointed out that would be part of the reasoning for the contingency fund. Jane Szabo suggested that money from the contingency fund could be used to offset increases in Retreat expenses.

**Raffle Quilt** – Viki West reported the quilt has been delivered to Lisa Taylor who will do the quilting.

**Block of the Month** – No report.

**Challenge Quilt** – Nan Scott reported that thirteen Guild members have signed up.

**Community Quilters** – No report.

**Documentation** – No report.

**Membership** – No report.

**Merchandising** – No report.

**Programs** – No report.

**Quilt Show 2023** – No report.

**Retreat 2023** – Georgia Sabourin reported that the dates for the 2023 Retreat are January 31, 2023 to February 4, 2023.

**Veteran's Projects** – Rose Shaw reported the next sew-in is February 16, 2022, from 9:30 a.m. to 3:00 p.m.

**Fund Raising** – No report.

There being no further business, the meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Barbara Kinzel, Secretary.