

Oregon Coastal Quilters Guild

Executive Board Meeting

September 20, 2023

Members Present: Pat Laub, Janet Sylvester, Velma Freudenthal, Darcy delaRosa, Nan Scott, Jean Amundson, Patti Stephens, Debbie Mosley, Ruth Hutmacher, Karen Oejten, Chris Benedetti, Lindanne Perdue, Joy Johnson, Rose Shaw, Merlee Wilson

Meeting called to order at 10:03 by Darcy delaRosa.

Motion to approve minutes made by Joy Johnson and seconded by Ruth Hutmacher. Minutes approved.

Treasurer's Report – Janet Sylvester reported that she will move some money from regular checking to the Money Market account. Will transfer budgeted amount of quilt show to regular checking that will move account into the black.

OLD BUSINESS:

Budgets – Janet Sylvester reported that some budget amounts have not been received. Velma reported that she does not have the program/workshop times so she is not sure about how much to budget. Discussion on how to estimate expense to budget. The budget can be amended later.

Jane Szabo suggested that credit card fees come out of general fund. Credit card fees should not be charged to boutique only as other committees also use the square. It was put into boutique to show the members that the percentage charged is part of the fee.

Janet said it is easier to put all credit card fees into one line item.

Nan moved that credit card fees be assigned to one line item in general fund. Motion seconded by Chris Benedetti. Motion passed.

Janet would like to raise the credit card expense from \$400 to \$500. The credit card line item will be removed from Quilt Show expense line item.

Veteran's budget should be increased to \$3,000 as they have already spent \$2,715 in 2023.

Library – No budget amount in 2024 as the library is being dissolved.

Hospitality – Raised budget to \$200 which will mainly be used for coffee and paper products.

Insurance – Will leave budget at \$440.

Webmaster & Software – Will leave budget same.

Guest Speaker Expense – Have \$4,000 in fund. Nan suggested the expense be \$4,000.

Rent – Leave budget at \$1,800.

Budget needs to \$1,040 to balance.

The budget will be voted on at the November meeting.

Nominating Committee – Darcy, Joy and Pat will retain their positions. Janet Sylvester is stepping down from Treasurer. She has sent out a blog post asking for volunteer who has the special skills to be treasurer.

Guild Photos and Scrapbooks – Jean Amundson suggested that the guild should at least look through the scrapbook to look at the early years regarding the founding of the guild. Darcy suggested that it be run by the Historical Center. Nan suggested that if the scrapbooks are going into storage they should be destroyed.

Nan suggested they bring them to a meeting and if any members would like them, they could have them. There has not been a scrapbook made for several years. Jean suggested she would be willing to give them a once over to see if there is any pertinent information.

Photos from current meetings – Debbie asked that photos be put onto the web site. Rose said she can send pictures to Jane to put onto the web. Members that can't be at members like to see the pictures. Nan suggested that a power point be on the website then it is ordered correctly. If the power point presentation is made, then either Donna or Nan will post to the website.

Scholarships – deferred to October

NEW BUSINESS

Challenge Quilt – New Member Maria Pettis was asking lots of questions about challenge. Jane Szabo has some ideas, but does not want to head it up. Darcy will contact her.

Square – there are 4 devises that can be used. The newest square will be checked out to Membership until the quilt show. Merchandise, Retreat, and Workshops have the other devises.

Keys to the Storage Unit – One key is missing. Joy thought she gave her key to Jane. Diane Tillotson may also have a key.

Reimbursement for Copies – Move to October.

COMMITTEE REPORTS

BOM – No report

Budget/Finance – Already Discussed

Communication – No report

Community Quilters – Lindanne reported that she has received a request from Habitat for Humanity.

Documentation – Joanne Sedlacek reported by email that next documentation will be September 23.

Finishing School – Karen reported that there will be September and October only for the year.

Fundraising – Chris reported that the pictures are taken and Roseanne Burton has written up the stories for each quilt. Linda Patrick is going to resize the pictures and send them to Chris. There are 35 items to auction.

Hospitality – No report.

Membership – Patti reported 3 new members in September. Nan requested Patti send them to her. She also requested Patti have them sign up for the blog. Dues collection will begin at the November meeting.

Merchandising – No report

Photographer – Rose – no report.

Programs/Workshop – Work

Publicity – Jean – No report

Quilt Show – No report

Quilter's Surprise – Debbie – no report

Veteran's Project – Sew in yesterday with 10 members. Many quilts received at last meeting. Gave out 7 quilts. Have given out 540 quilts.

Retreat 2024 – There are 20 spaces available. The committee is grateful for the web work that Nan did.

2024 Raffle Quilt – Meralee reported that she is waiting for Jane to come home to put quilt together.

Meralee will host October meeting and will present the board for Committee sign-ups for 2024.

Rose moved that we adjourn. Debbie seconded. Motion passed.

Meeting adjourned at 11:33am by Darcy.